

The Hampshire Cricket Society Data Protection Policy

1 Privacy Statement

The data protection act came into effect on 25th May 2018. The General Data Protection Regulation (GDPR) is a new, European-wide law that replaces the Data Protection Act 1998 in the UK. It places greater obligations on how organisations handle personal data.

What information does the GDPR apply to?

The GDPR applies to 'personal data'. This is data which an organisation holds which would allow an individual to be identified

How does this affect organisations like the Hampshire Cricket Society?

The Society has a duty to ask its members for their consent for their personal data to be processed.

What data does the Hampshire Cricket Society collect and process?

As a member of the Society we ask you for information (Personal Data) when you join. The data we collect includes your name, address, email address and phone number. We use this data to communicate with you in connection with, for example, the renewal of subscriptions, the distribution of newsletters, Christmas Lunch forms etc. A member has the right to withdraw their consent for the Society to store and use their data.

How can I find out more about the GDPR?

The Information Commissioner's Office (ICO) <https://ico.org.uk/> has excellent information on the GDPR and your rights as an individual.

How can I contact the Society?

Send an email to the Secretary (secretary@hantscricsoc.org.uk).

2 Consent

Membership forms state that 'Completing this form is taken as consent for the Society to use your personal data strictly for communication purposes only'.

3 The Right to be forgotten

- The GDPR includes a right for a member to have personal data erased. The right to erasure is also known as 'the right to be forgotten'.
- The right is not absolute and only applies in certain circumstances.
- Members can make a request for erasure verbally or in writing.
- The Society has one month to respond to a request.
- Members who request erasure will then cease to receive any communication from the Society.
- Details of the fees a member has paid will be kept for 2 years from the 1st April after the date the request was made.

4 Storage and Time Limits

- The Society stores data electronically in a secure (password protected) location and it is only accessed by the Webmaster and Minutes Secretary, for example, when they produce labels, lists, etc.
- We do not share members' data with any third party.

- We do not keep personal data for longer than it is needed. For example, email address lists for the distribution of newsletters, Christmas Lunch forms etc are deleted when they are no longer required.
- We review what data is stored periodically.
- When a member leaves the Society their data will be stored for two years and then deleted.

5 Data integrity

- The Society ensures that data is accurate and it is updated when appropriate.
- Data which is stored in paper form, for example, membership forms, newsletter distribution lists is stored as securely as possible, reviewed regularly and destroyed when appropriate.
- Emails are sent using the BCC option.